

## **Print Wisdom - Sign Up Guide**

### **Follow the below steps to sign up for the mentorship program:**

1. Sign up at [torontomu.peoplegrove.com](http://torontomu.peoplegrove.com) as a 'Alumni' or 'Non-Alumni'. Please refer to this [quick video tutorial](#) for registration assistance.
2. Join as a 'Career Mentor'. During the sign up process it will ask you if you want to be part of a formal mentoring program. Select 'Yes'.
3. Please select 'Print Wisdom: Graphic Communications Management (GCM) Career Mentoring Program' when asked to select a mentoring program you were referred to participate in.

### **When you sign up for Print Wisdom, you will be asked the following questions:**

1. Educational Background including: university, major(s), minor(s), degree type, graduation year.
2. Personal Details including: profile picture, headline, location, company, role, and description.
3. Availability Preferences. Expand your network and help the community by allowing others to connect and schedule meetings with you (select number of meetings you are open to have each month).

4. Where you can help:

1. Select industry expertise: Printing, Publishing and Packaging, etc.
2. Select Help topics (list provided)

5. Mentoring Program:

Join the formal mentoring program.

1. Select 'Yes'
2. Select 'Career Mentoring'
3. Select whether you would like your profile to be available to everyone or just Career Mentoring mentees and mentors.

6. Program related questions:

1. Select preference on your match's pronouns
2. Select professional occupation on Graphic Communications Management list
3. Open to meetings in the program:
  1. Select 'Yes'
  2. Select 'up to two meeting requests per month'. Unlimited requests from matches.

7. Last few questions

1. Phone number

2. Mailing address
3. Self-identity as a member of an equity seeking group (list provided)
4. Self-identify as a racialized person (list provided)
5. Gender pronouns (list provided)
6. Select mentoring program referred to. Choose 'Graphic Communications Management (GCM) Career Mentoring'
7. How did you find out about the Tri-Mentoring Program?
8. Sign Code of Conduct

#### **8. Next Steps:**

1. A Tri-Mentoring Program (TMP) administrator will approve your account on the mentoring portal.
2. Once approved on the portal, you will also be approved on the Career Mentoring Program under *Home page > Mentoring Programs > Career Mentoring*.
3. Please feel free to post/introduce yourself on the program's *discussion board* and navigate our *resources* tab.
4. A TMP administrator will connect with you on the portal once you have been matched with a mentee.

If you have any questions, please email [tmentor@torontomu.ca](mailto:tmentor@torontomu.ca).